

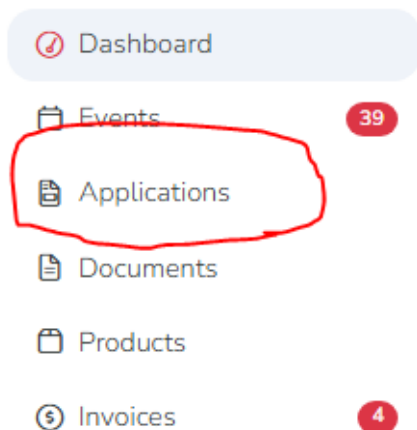
Returning Vendor Application Resubmission

This is for returning vendors who already have put applications in for the market in previous seasons. This method should port over most of your answers from previous years and make it a little easier to reapply for new seasons. If you are a new vendor please refer to the market website to fill out a new application.

Sign in to your account from <https://marketspread.com> with your email address and password you created for the site. Once you have signed in you should see your dashboard button at the top right of the screen next to your profile name. Click on the Dashboard tab to take you to your profile. From here you will be able to view the weekly map, once it's published, as well as other information pertaining to your profile.



On the left side of the screen you will see a list of options. Select the option that says "Applications"



After selecting “Applications” you will see the option for the current application that is open. Select that option to bring you to the next step.

Event Name	App. Status	Market
Main Season 2026	Approved	Hot Springs Farmers' Market
HSFM Winter Market 2026-27	Not Applied	Hot Springs Farmers' Market

The next page you will select your name from the vendor list as well as putting in what category your business is under. There is a bubble next to each answer and make sure you select it. It will have a blue check mark on it once selected.

ex.

- ☒  Pickle Stash
279 Viceroy Ln
- ☐ Value Added
Anything that is made for human consumption
that does not Fall within the Farmer category:
Jams, baked goods, pickles, honey, spices,
sauces, jarred foods, candy, lemonade, jelly.

The next page will bring you to the application itself. You will start by reviewing and agreeing to all of the documents. Please be sure to read these completely before accepting as some things have changed from previous years. Simply click the blue tab next to each option that says “Review and Agree” and in the bottom right hand corner you will see a green button that says “Agree”

Documents	
Please review the following documents presented by your market. Some documents may require agreement and/or signature.	
Document	Agreement
Arkansas Homemade Food Production Guide - Arkansas Department of Health Arkansas Homemade Food Production Guide - Arkansas Department of Health 2026	Review & agree
Arkansas Farmers' Market Vendor Guidelines - Department of Health and Department of Agriculture Arkansas Farmers' Market Vendor Guidelines - Department of Health and Department of Agriculture - Please attach Signature Page to acknowledge you have read and fully understand the Guidelines as set forth by the Department of Health and Department of Agriculture. Please direct any questions to hsfarmersmarket@gmail.com	Review & agree
RULES AND REGULATIONS PERTAINING TO ARKANSAS FOOD, DRUG & COSMETIC ACT This applies to all artisan vendors who sell skincare/soaps/cosmetic or other related products that are made to be applied to the skin.	Review & agree
Hot Springs Farmers' Market Policies and Procedures This document must be signed electronically. Your signature will serve as an acknowledgement that you have read all documents attached to this application and agree to follow the rule and guidelines within those documents. There is a click to sign option on the final page of the document.	Review & agree

The next step involves all the questions you have answered before on previous applications. Most of your answers should have been ported over. You will also need to add your photos of your product. If you click “Add Photos” it should have your photos from previous applications that you can reapply. Please review all of the questions and answer any missing questions and be sure that everything is correct. If everything is correct you can click “Apply” at the bottom. If any answers aren’t answered it will inform you what is missing, if not you will get a congratulations screen and you will be good to go. If you have any questions or concerns please contact the application committee at hsfmapp@gmail.com